

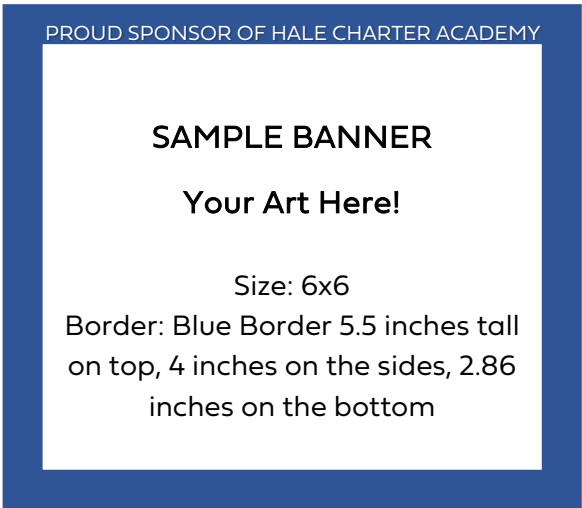


Hale Charter Academy PTSA

Banner Sponsor Request Form

All banners must be APPROVED before printing with the following guidelines:

- **Size:** Each banner must be 6x6
- **Border:** Each banner must have a blue border 5.5 inches tall on top, 4 inches on the sides, and 2.86 inches on the bottom. It must state: **PROUD SPONSOR OF HALE CHARTER ACADEMY** across the top of the blue border.
- **Submission for Approval:** Finished proposal emailed to: halesponsors@gmail.com
- **Payment:** The price for one banner is \$700 per contract year (August 1-July 31). Sponsors can purchase one banner per contract year. Payment of \$700 to Hale Charter Academy does NOT include banner printing costs. Checks made payable to: Hale Charter Academy PTSA or credit card payment www.pay4schoolstuff.com Sponsors are responsible for submission and payment of the banner directly to the vendor:



Joe's Printing and Graphics
21208 Vanowen Street
Canoga Park, CA 91303

Phone: (818) 344-0022/ Email: info@joesgraphics.com

- **Placement:** Sponsors are responsible for hanging their own banner. Banners must be hung at the same height as all the other banners maintaining 5 feet apart on the Platt Avenue fence only.
- **Maintenance:** It is the responsibility of the SPONSOR to maintain their banner. The PTSA or School is not liable for cleaning or damage. SPONSORS must renew or remove their banner by August 1st. If a SPONSOR does not renew or remove by August 1st, banners will be deemed forfeited, removed, and discarded by a designee.

Company Name: _____

Name of Business Owner: _____

Business Address: _____

Business Phone: _____ Cell Phone: _____ Email: _____

Sponsor Signature: _____ Date: _____

FOR ADMINISTRATIVE USE ONLY	
Date Received: _____	Date Approved: _____
Approved By: _____	Date Paid: _____
Payment Method: _____ Credit Card _____ Check (Check Number): _____	
Date Banner Hung: _____	
PTSA President Signature: _____	Date: _____