BUY A BIRTHDAY MARQUEE!

Celebrate your student on the Hale Marquee for only $20

To pay online, visit www.pay4schoolstuff.com

- A processing surcharge applies to online payments.
- Parents must register on **www.Pay4SchoolStuff.com** (P4SS) before payment is possible. Select "George Ellery Hale Middle" as the school.

All proceeds benefit the Hale Charter Academy PTSA and support the HCA community.

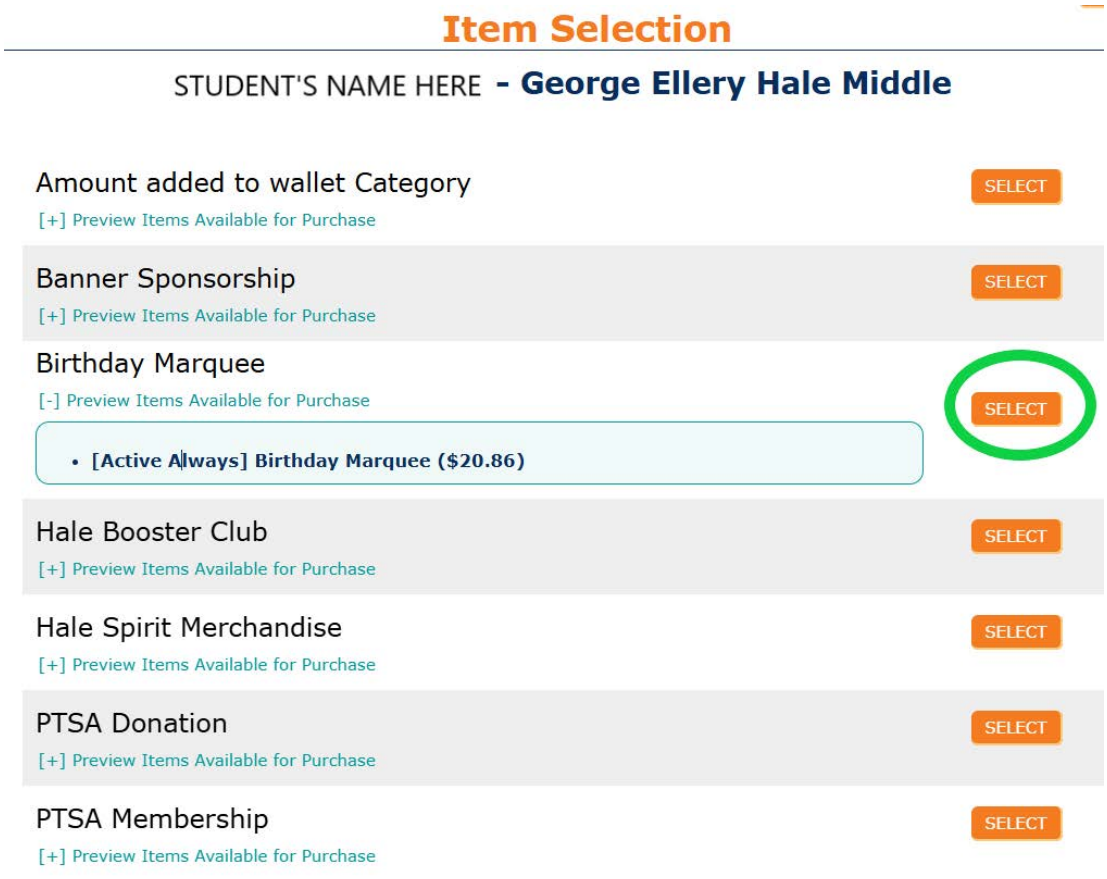
STEP 1 | Select Your Student

Log in to Pay4SchoolStuff. Locate your student and click **SELECT** in the Pay For column.

First Name	Last Name	School Name	Grade	Teacher	Pay For	Edit
Jane	Smith	George Ellery Hale Middle	7 2026-09-26 15:09:00		SELECT Wallet Fundraise	Edit

STEP 2 | Choose Birthday Marquee

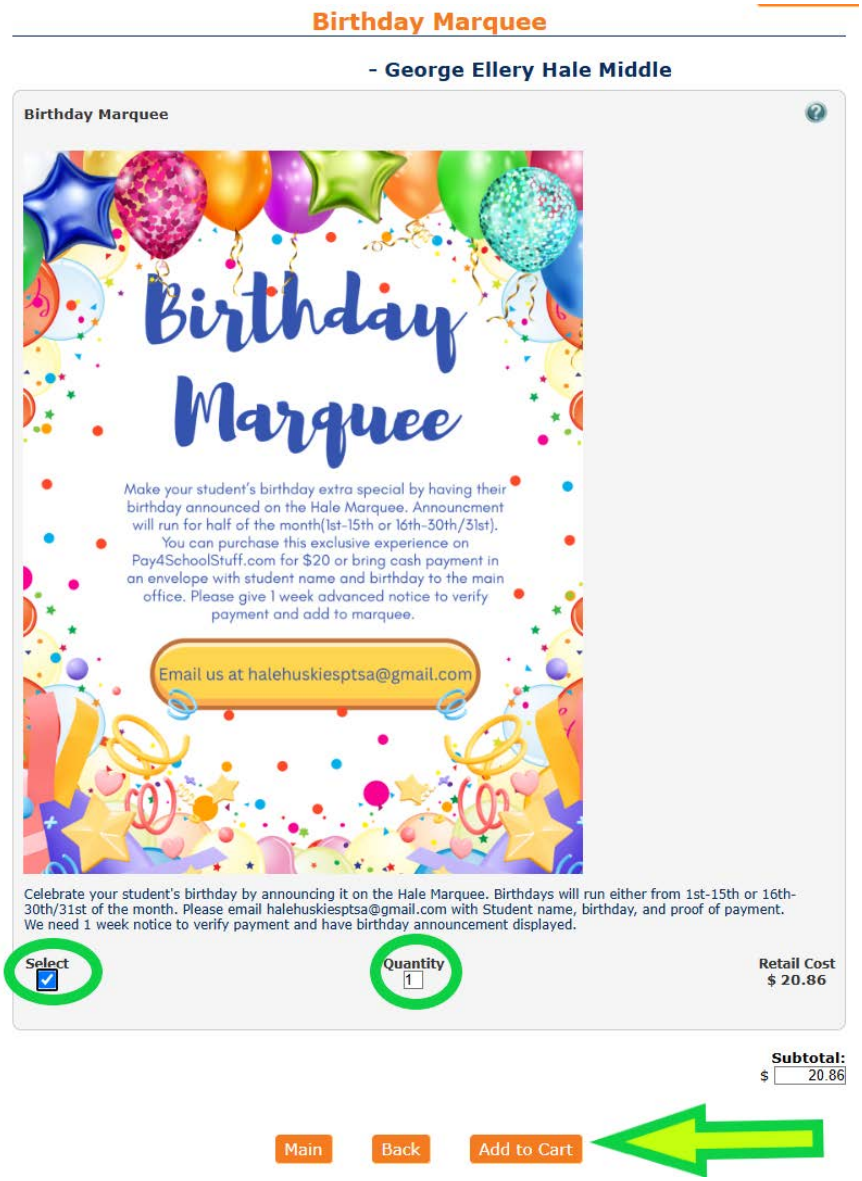
On the **Item Selection** page, find **Birthday Marquee** and click **SELECT**.



PURCHASE YOUR BIRTHDAY MARQUEE

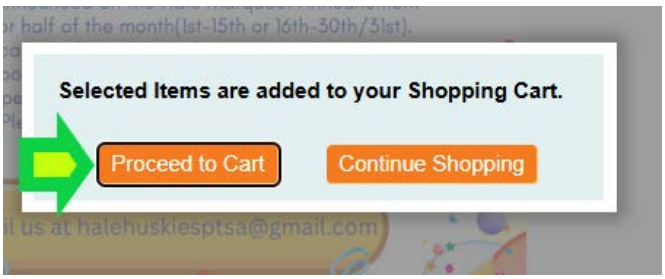
Add the item to your shopping cart

STEP 3 | Add the Item to Your Cart



Review the information, confirm the box is **checked** and the quantity is **1**, then click **Add to Cart.**

STEP 4 | Proceed to Your Cart



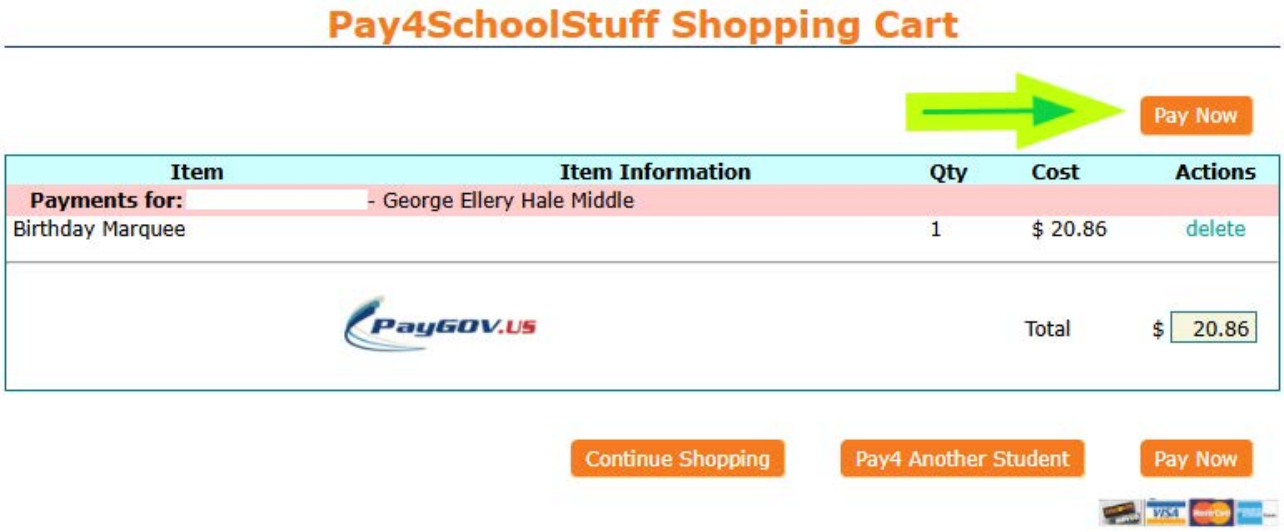
When the confirmation window appears, click **Proceed to Cart**.

CHECKOUT AND PAYMENT

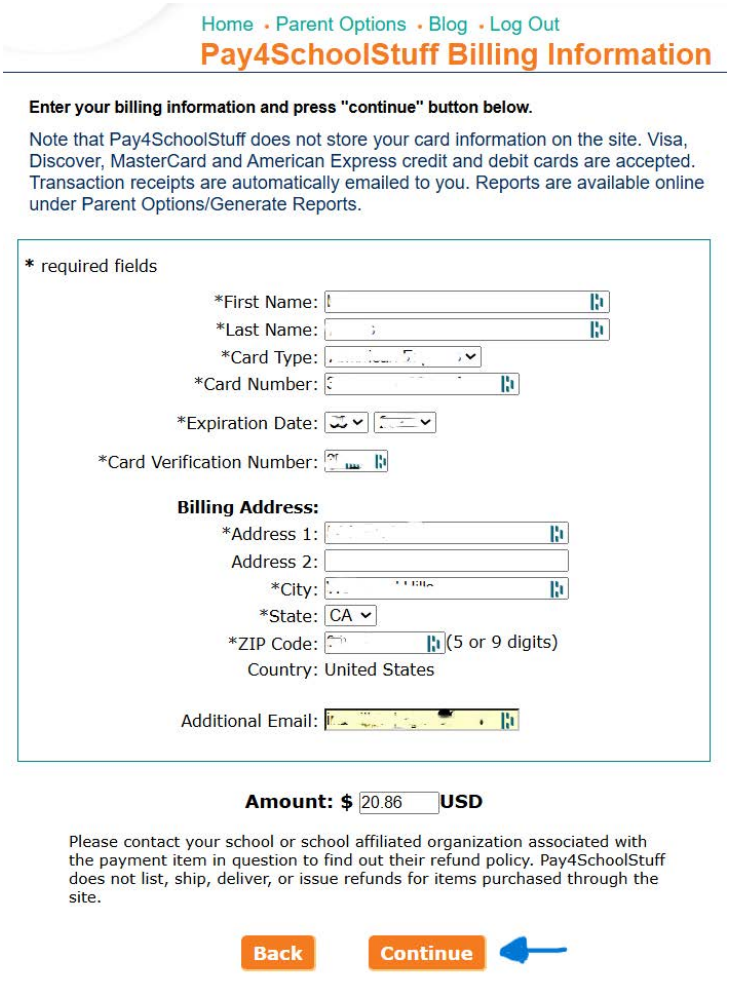
Review the cart and enter billing information

STEP 5 | Review Your Shopping Cart

Confirm that **Birthday Marquee** appears in the cart and click **Pay Now**.



STEP 6 | Enter Billing Information

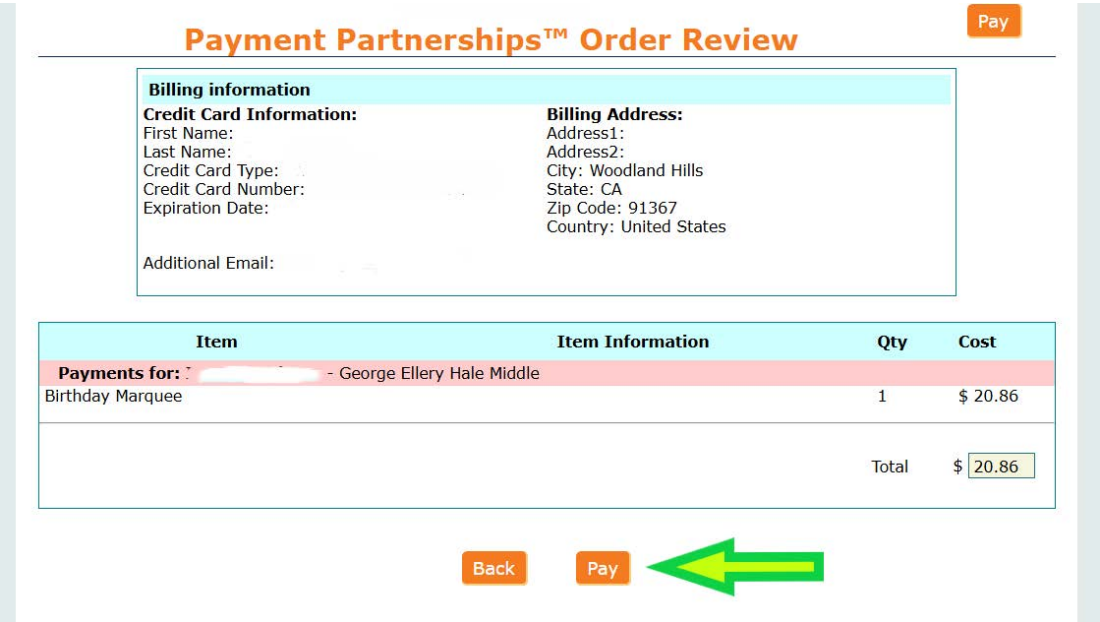


Complete the required billing and payment fields. Verify the amount and click **Continue**.

COMPLETE YOUR ORDER

Review, pay, and send the birthday details

STEP 7 | Review and Complete Payment



Review the order summary and billing information. Confirm the item and total, then click **Pay**. Email confirmation/receipt is sent to your email. Save email for your records.

STEP 8 | Email the PTSA

After payment, email **halehuskiesptsa@gmail.com** with a parent or guardian's name & phone # and **include** these required details & attachments:

- Student's full name
- Student's birthday (Format: MM/DD/YYYY)
- Proof of Payment: P4SS receipt (sent per email)

PLEASE SUBMIT YOUR REQUEST AT LEAST 1 WEEK IN ADVANCE. Advance notice is required to verify payment and schedule your student's name on the marquee.

Purchase online at www.pay4schoolstuff.com